

Accounting Manager – Permanent (Full Time) (Vancouver, BC)

BQE Water is a Vancouver-based public company (TSX-V: BQE), specializing in mine water treatment and management solutions that support and improve the performance of mining and smelting operations. This position offers steep learning and growth opportunities, along with a comprehensive benefits package. Reporting directly to the CFO, the Accounting Manager will be a hands-on leader in the finance and accounting department.

The Accounting Manager will perform various full-cycle accounting, financial reporting and payroll functions. This position requires someone who is a self-starter, is able to adapt quickly to change, is willing to roll up their sleeves when required, and is looking for a role with variety and increasing challenges.

Your responsibilities:

- Leading the month-end close process, including preparation and/or review of journal entries, working papers, inter-company transactions and general ledger account reconciliations
- Managing the day-to-day full cycle accounting activities on parent company and subsidiaries to ensure financial information are accurately recorded and reported on a timely basis
- Reviewing financial transactions and preparing adjustments for our joint ventures in China
- Monitoring project accounting functions which includes, reviewing labour costs from timesheets, preparing revenue recognition, reviewing project costing and preparing monthly project reports
- Administering multi-provincial payroll for 30+ employees
- Preparing quarterly working papers and lead sheets, and assisting in the preparation of quarterly financial statements
- Maintaining a system of controls, including ongoing documentation and internal control testing
- Assisting with the budgeting process and working capital forecast
- Liaising with local accountants from our subsidiaries and joint ventures
- Training and mentoring junior staff

Your skills and attributes:

- Qualified professional accountant (CPA, CA, CMA, or CGA) with a strong work ethic and integrity
- Minimum 5 years of multi-currency full cycle accounting experience and 1 year of payroll experience
- Expert understanding of IFRS and internal controls for a public company
- Strong Excel skills, including updating formulas and managing spreadsheets with large volumes of data
- Takes ownership and is results oriented, with impeccable accuracy and focusing on quality
- Strong analytical and problem solving skills, ability to complete detailed analysis and recommended accounting treatment for complex transactions or for application of new accounting standards
- Proactive with a “can do” attitude in a deadline driven environment
- Relevant experience with public companies and project accounting is preferred

What's next?

The application closing date is April 30, 2019.

Qualified candidates, please send in **one PDF document** with your resume and cover letter stating your salary expectations to hr@bqewater.com with “Accounting Manager” in the subject line. We’ll contact you if it looks like we have an opportunity that’s right for you.

For more information about our company please visit www.bqewater.com.